

The forms listed for various chapters can be located as follows:

**Access for WSDOT Employees**

The WSDOT Agency Forms are located in:

**Inbox / Public Folders / All Public Folders / WSDOT / Agency Forms / FileMaker Forms / WSDOT forms**

The RES Forms are located in:

**Inbox / Public Folders / All Public Folders / WSDOT / Olympia Service Center / Environmental and Engineering / Real Estate Services / Forms**

**Access From Outside of WSDOT**

**[www.wsdot.wa.gov/forms](http://www.wsdot.wa.gov/forms)**

This site provides downloads of WSDOT Forms and software if needed. It also provides links to RES Forms.

To receive copies of forms by mail or fax, call Real Estate Services in Olympia at (360) 705-7323.

## **Appraisal Forms (Chapters 4 and 5)**

### *Real Estate Services Forms*

RES-201	Right of Way Estimate
RES-202	R/W Project Cost Breakdown and Summary
RES-203	Staff Appraiser Assignment Form
RES-204	Report of Contact With Owner
RES-205	Certificate of Appraiser
RES-206	Summary of Conclusions
RES-207	Subject Plot Plan and Photos
RES-208	Short Form Narrative Appraisal Report
RES-210	Market Data
RES-210B	Sale Sketch and Photographs
RES-211	Appraisal Assumptions and Limiting Conditions
RES-212	Acquisition Appraisal Salient Information
RES-213	Abbreviated Appraisal Report
RES-214	Determination of Value
RES-215	PFE Parcel Worksheet
RES-216	Administrative Offer Summary

## Acquisition Forms (Chapter 6)

### *WSDOT Agency Forms*

120-020EF	Work Order Authorization
130-005EF	Agreement Edit Information
134-139EF	Invoice Voucher
220-025EF	Damage Claim Evaluation
261-005EF	Surplus Property Report
262-039EF	Real Property Voucher
262-048EF	Right of Way Parcel Transmittal Sheet

### *Real Estate Services Forms*

RES-300	Cover Sheet
RES-301	Diary
RES-302	Warranty Deed
RES-303	Special Warranty Deed
RES-304	Special Warranty Deed DOT
RES-305	Warranty Deed (Access Rights Only)
RES-306	Quitclaim Deed
RES-307	Quitclaim Deed (Access Rights Only)
RES-308	Partial Release of Mortgage
RES-309	Partial Release of Mortgage (Access Rights Only)
RES-310	Request for Partial Reconveyance
RES-311	Partial Reconveyance
RES-312	Partial Release of Lease
RES-313	Well Agreement
RES-314	Septic Agreement
RES-315	Release of Damages
RES-316	Partial Release of Judgment
RES-317	Possession and Use Agreement
RES-318	Compensation Agreement for Condemnation
RES-319	Stop Condemnation Request
RES-320	Negotiators Report
RES-321	Document Transmittal
RES-322	Exchange Agreement
RES-323	Consent to Change of Grade
RES-324	Easement
RES-325	Temporary Easement
RES-326	Permit
RES-327	Option to Purchase Quarry/Pit
RES-328	Option to Purchase Lands
RES-329	Lease
RES-330	Bill of Sale
RES-331	Bill of Sale With Notary
RES-332	Notice of Lien
RES-333	Request to Accept Encumbrance
RES-334	Tax Set Over Letter
RES-335	Fixtures and Improvements Agreement
RES-336	Declaration of Covenant
RES-337	Escrow Agreement

## Property Management Forms (Chapter 11)

### *WSDOT Agency Forms*

220-015EF	Environmental Checklist for Surplus Property Disposals
260-051EF	Bid for Purchase of Surplus Real Estate
260-055EF	Surplus Property Review
260-060EF	Airspace Proposal Review
261-005EF	Surplus Property Report
263-002EF	Application to Rent State Owned Property
263-003EF	Salvage Appraisal Report
263-004EF	Assignment of Lease
263-006EF	Application for Deferred Payments
263-007EF	Property Inspection and Status Report
263-008EF	Residential Property Inspection
263-009EF	Rental Agreement Transmittal
263-016EF	Memorandum of Lease Benefiting Appurtenant Property
263-017EF	Memorandum of Lease
263-018EF	Memorandum of Lease Termination
263-023EF	Personal Property Sale and Removal Agreement
263-202EF	Application to Lease Unimproved Property or Airspace
265-002EF	Disclosure of Information on Lead-Based Paint and Lead Based Paint Hazards – Rental of Pre 1978 Housing

### *Real Estate Services Forms*

RES 401	Request for Legal Description
RES 402	Waiver of Abutter's Rights
RES 403	Bill of Sale
RES 404	Employee Request – Permission to Bid on Surplus Real Estate
RES 405	Contract Insurance Requirements Information
RES 406	Surplus Real Estate Purchase Form
RES 407	Disposal Memorandum
RES 409	Option Agreement
RES 410	Real Property Purchase and Sale Agreement
RES 411	Quitclaim Deed
RES 412	Quitclaim Fulfillment Deed
RES 413	Easement Deed
RES 414	Real Estate Contract
RES 415	Residential Displacee Lease
RES 416	Commercial Displacee Lease
RES 417	Single Family Residential Lease
RES 418	Ground Lease
RES 419	Trail Lease
RES 420	Airspace Lease/Commercial Lease
RES 421	Wireless Communication Site Lease (Covers Attachments to WSDOT Structures)
RES 422	Wireless Communication Site Lease (Excludes Attachments to WSDOT Structures)
RES 423	Wireless Communication Lease – Approval of Sublease to (Subtenant)
RES 424	Airspace Lease for Communication Facilities (Ground Rental Only)
RES 425	Airspace Lease for Access to Communication Facility

## Relocation Assistance Forms (Chapter 12)

### *WSDOT Agency Forms*

264-001EF	Monthly Income Verification
264-002EF	Occupancy Survey
264-003EF	Relocation Eligibility Report
264-004EF	Housing Comparison Worksheet
264-005EF	Rent Supplement Report
264-006EF	Price Differential Report
264-007EF	Application for Fixed Payment for Moving Expenses:Business-Farm-NPO
264-008EF	Moving Expense Agreement
264-009EF	Relocation Assistance Voucher
264-010EF	Replacement Dwelling Inspection Report

### *Real Estate Services Forms*

RES-501	General Notice of Relocation Rights (Business)
RES-502	General Notice of Relocation Rights (Landlord)
RES-503	General Notice of Relocation Rights (Personal Property)
RES-504	General Notice of Relocation Rights (Residential)
RES-505	Notice of Eligibility & 90 Day Notice (Business)
RES-506	Notice of Eligibility & 90 Day Notice (In Lieu)
RES-507	Notice of Eligibility & 90 Day Notice (Residential Owner)
RES-508	Notice of Eligibility & 90 Day Notice (Residential Tenant)
RES-509	Notice of Eligibility & 90 Day Notice (Landlord)
RES-510	Notice of Eligibility & 90 Day Notice (Personal Property)
RES-511	Notice of Intent to Acquire
RES-512	30 Day Notice to Vacate
RES-513	Mortgage Maintenance Payment Computation
RES-514	Incidental Purchase Expense Worksheet
RES-515	Documentation of Living Expenses
RES-516	Escrow Agreement
RES-516A	Downpayment Escrow Agreement
RES-517	Abandonment of Personal Property
RES-518	Agreement for Provisional Replacement Housing Payment
RES-519	(Reserved)
RES-520	Request for Moving Bid cover letter
RES-521	Request for Proposal and Moving Specification format
RES-522	Replacement Site Search Log
RES-523	Re-establishment Expenses Worksheet
RES-524	Request for Mobile Home Moving Bid cover letter
RES-525	Mobile Home Move Bid
RES-526	Planning Proposal/Activity Log
RES-527	Loss of Tangibles Computation
RES-528	Substitute Personal Property Computation
RES-529	Residential Checklist
RES-530	Business Checklist
RES-531	Personal Property Checklist

